



Initial Contract

Name of Business: _____		Contact Person: _____
Address: _____		Email: _____
_____		Phone: _____
_____		Fax: _____
Event Date: _____		Contract Date: _____
Potential Guest Number: _____		
Deposit Information		
Deposit Amount \$\$ _____		Deposit Date: _____

This contract is to reserve the private dining room of Cherry Creek Grill for your wedding reception on the date indicated above. The following are the requirements for using these facilities:

- A \$150 Non-Refundable Deposit for reserving the room.
- A minimum of \$ 1,300 (\$500 for half room) for food and beverages sales is required.
- The room rental charge is \$150.00 full room (\$75.00 for half room).
- Final menu selection and **estimated** guest count must be selected 1 week prior to event.
- Final **guaranteed** guest count must be provided 48 hours prior to event.
- Final billing for services will be based upon guaranteed guest count or actual guest count; whichever is higher.
- All food and beverages must be purchased through Cherry Creek Grill, except B-Day/Anniversary cakes and homemade mints.
- No food or beverages can be removed from the facility.
- Hiring and coordinating entertainment is the responsibility of the client.
- Prices are subject to change up to 30 days before the event.
- The room capacity will comfortably seat up to 150 guests at round tables. Our Private Dining Room is non-smoking.

Payment for the event is due prior to completion of the event, unless other arrangements have been made. Payment can be made with cash, check, or credit card (American Express, Discover, Visa, or MasterCard). There is a 17% service charge and 7% sale tax that will be added to the bill. The \$150.00 deposit will be applied at this time and will be credited against the final invoice.

Customer Signature: _____

Date: _____

Kneip Restaurants, Inc: _____

Date: _____

(DBA – Cherry Creek Grill)