



Initial Wedding Reception Contract

Name: _____ Address: _____ _____ _____	Bride: _____ Groom: _____ Phone: _____ Phone 2: _____
Wedding Reception Date: _____ Contract Date: _____ Potential Guest Number: _____	
Deposit Information	
Deposit Amount \$\$ _____ Deposit Date: _____	

This contract is to reserve the private dining room of Cherry Creek Grill for your wedding reception on the date indicated above. The following are the requirements for using these facilities:

- A \$400 Non-Refundable Deposit for reserving the room.
- A minimum of \$ 2,000 in food and beverages sales is required.
- The room rental charge is \$200.00.
- Final menu selection and **estimated** guest count must be selected 30 days prior to wedding.
- Final **guaranteed** guest count must be provided 10 days prior to wedding reception.
- Final billing for services will be based upon guaranteed guest count or actual guest count; whichever is higher.
- All food and beverages must be purchased through Cherry Creek Grill, except wedding cakes and homemade mints.
- No food or beverages can be removed from the facility.
- Hiring and coordinating entertainment is the responsibility of the wedding party.
- Prices are subject to change up to 30 days before the wedding reception.
- The room capacity will comfortably seat up to 150 guests at round tables. Our Private Dining Room is non-smoking.

Payment for the wedding reception is due prior to completion of the event, unless other arrangement have been. Payment can be made with cash, check, or credit card (American Express, Discover, Visa, or MasterCard). There is a 17% service charge and 7% sale tax that will be added to the bill. The \$400.00 deposit will be applied at this time and will be credited against the final invoice.

Customer Signature: _____

Date: _____

Kneip Restaurants, Inc: _____

(DBA – Cherry Creek Grill)

Date: _____